

WBL Portfolio Competition

Overview

Description

The division of college, career and technical education is hosting a work-based learning (WBL) portfolio competition to recognize excellence in student work. WBL coordinators may submit their strongest WBL capstone student portfolio for consideration. Portfolio submissions may include .pdf or scanned versions of physical portfolios, or a link to an online portfolio. Winning entries will result in recognition and prizes for the student as well as his/her WBL coordinator in the following competition categories:

1. Professionalism in presentation
2. Resume and cover letter
3. Reflection and self-assessment
4. Demonstration of work ethic and flexibility
5. Demonstration of teamwork and problem solving
6. Strongest overall WBL portfolio

Timeline

- Competition opens Monday, April 3
- Competition closes Friday, April 28
- Winners announced by Friday, May 12

Entries that are submitted before or after the competition period will be disqualified.

Official Rules

Eligibility

The WBL portfolio competition is open to students who have been enrolled in a WBL capstone course in the 2016-17 school year. Portfolios must be submitted by the WBL coordinator who oversaw the student's WBL capstone experience.

Rules

By participating, all entrants acknowledge and agree that they have entered the competition of their own free will, that the full rules and details of the competition have been made available to them in writing and they therefore understand and agree that neither the Tennessee Department of Education, their agents, affiliates, sponsors, representatives or employees have any liability with respect to any damages out of acceptance and use of a prize. Participation in the WBL portfolio competition constitutes entrants' full and unconditional agreement to and acceptance of the decision of the scoring committee. Portfolios or individual portfolio artifacts submitted may be used by the division of college, career and technical education on the WBL website as examples of strong practices. If a portfolio or artifact is used on the WBL website, the division will alter the student's name and other potentially identifying information. WBL coordinators must obtain written permission of the student before submitting a portfolio for competition entry. By entering this competition, participants agree to be bound by these rules.

How to Enter

All entries must be submitted through the electronic application form with a limit of two (2) entries per WBL coordinator and one (1) entry per student. Entries received from any WBL coordinator or student in excess of the stated limitation will be disqualified. Complete entries require the following information:

- WBL coordinator name, email address, and phone number
- District and school name
- Upload of student portfolio in PDF format or link to student online portfolio
- Acknowledgement that the student(s) are aware that their portfolio and/or work samples have been entered as part of the application.

Minimum Requirements:

1. Title page (or landing page for electronic portfolios) including:
 - a. Student name
 - b. WBL coordinator name
 - c. Area of elective focus
 - d. Location of placement
2. Introduction (describing the purpose of the portfolio)
3. Index or table of contents
4. Resume
5. Cover letter
6. Personalized learning plan/ SKEMA (if applicable)
7. At least one portfolio artifact that demonstrates skills in each of the following:
 - a. Reflection and/or self-assessment
 - b. Work-ethic and/or flexibility
 - c. Teamwork and/or problem solving

*Note: It is possible and acceptable for a single artifact to attest to achievement of standards in multiple skills or skill areas. For more details, see the [scoring rubric](#).

Common Portfolio Artifacts

Examples of artifacts that might be included to demonstrate employability skills appear below.

- Letter of recommendation
- Work evaluation
- Peer review
- Certification
- Awards or honors
- Reflective essays
- Reflective blog posts
- Work samples

Scoring

A portfolio competition [rubric](#) will be used to assess individual portfolio artifacts, as well as overall portfolio strength. Artifact strength will contribute to the majority of a submission's score. Additional scoring consideration will be given to meeting the minimum competition requirements and functionality/organization of the portfolio.

Submissions will be scored by two different scoring committee members, and the average score will be assigned. In the event of a tie, the executive director of WBL will score each submission, and the submission with the highest score will be selected.

Prizes will be awarded to students and WBL coordinators with the highest score in the following competition categories:

1. Professionalism in presentation
2. Resume and cover letter
3. Reflection and self-assessment
4. Demonstration of work ethic and flexibility
5. Demonstration of teamwork and problem solving
6. Strongest overall WBL portfolio

Awards and Prizes

WBL portfolio competition awards will be announced by May 12, 2017. WBL coordinators and students will be notified by phone or email. Both the student winners and the WBL coordinator who submitted the student portfolio to the WBL Portfolio Competition will receive a prize.

All taxes relative to the prize package are the sole responsibility of the winners. No prize substitutions, assignments or transfers. No cash equivalents.